

# Faculty Executive Committee

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Minutes, 5 September 2017

Greg Gerbi (chair), Juan Navea, Gordon Thompson (scribe), and Marketa Wolfe

1. FEC Assignments
  - a. Communication with faculty, administration, and other committees (GG)
  - b. FEC agendas (GG)
  - c. BoT minutes & notes (GT)
  - d. FEC minutes and CoC notes (JN, GT, and MW rotate)
  - e. Website maintenance (GT)
  - f. Posting FEC minutes, CoC notes, BoT minutes, and BoT subcommittee notes (GT)
  - g. Faculty appointment record-keeping (JN)
  - h. Cohort, service fulfillment, and exemption request record-keeping (JN)
  - i. Updating and revising operation codes and procedures (MW)
  - j. Monthly newsletter announcements of committee members updates (GG)
  - k. User manual/instructions for software
2. Kristie Ford
  - a. Request for two years as ADoF designee on CIGU instead of time in ad hoc pool  
Partial exemption to ad hoc pool granted by Dean Breslin (in consultation with FEC) in 2016 would start 2017-2018.  
FEC approved this request.
3. Replacement for Saleema Waraich on CEPP
  - a. FEC will consult the list of available Humanities faculty.
4. CEPP subcommittees for new curriculum
  - a. CEPP will make a call for all interested faculty to serve on the various committees defining the requirements for each category.
  - b. FEC recommends that a member of CEPP or CC chair each subcommittee.
5. Investment Strategies Working Group
  - a. FEC reviewed and approved the charge prepared by Pat Oles and Beau Breslin.

- b. FEC will solicit volunteers from faculty and staff to serve on the ISWG.
  - c. FEC, PO, and BB will meet together to select members
  - d. Serving on the ISWG will not satisfy the faculty governance service requirement.
6. FEC reviewed changes to the Faculty Handbook
- a. Language about second-year review have been removed (as voted on by the faculty last spring)
  - b. Language allowing the hiring of faculty with tenure added (as voted on by the faculty last spring)
  - c. Language about sabbaticals and other textual housekeeping approved.
7. FEC discussed communications between the administration and faculty regarding the Center for Integrated Sciences.
8. FEC discussed DoF proposal to expand CAPT and the role of the TRB in this new structure.
- a. GG will meeting with Pushi Prasad and Beau Breslin on Wednesday 6 September.
9. FEC discussed meeting times for the fall semester
- a. Fridays, 12:30-2:30
  - b. GT arranged for Zankel 215 for most of those meetings with the exception of 27 October and 3 November when we will have the Zankel Conference Room, Z112.