

DEGREEWORKS STUDENT QUICK GUIDE

Skidmore College Degree Audit Reporting System - New Look (August 2022)

Degree Works is a web-based application and academic advisement tool that can be used to help students and advisors track degree progress. The system uses completed and in-progress coursework (at Skidmore or transferred in from elsewhere) to identify completed and outstanding all-college and major/minor requirements. It enhances the academic advisement process but is not intended to replace face-to-face advisement. For more information, visit [Degree Works Help](#).

If you have any questions concerning course work not fulfilling a requirement, please see your advisor for assistance.

If you have navigation issues/problems or receive an error message, contact Sharon Clemmey at s.clemme@skidmore.edu.

NAVIGATION

[LOGIN: ACCESS DEGREE WORKS FROM THE STUDENT SYSTEM](#)

[NAVIGATION-VIEWS, PROCESSING AUDIT, REFRESHING DATA, GPA CALCULATION](#)

[LEGEND](#)

[DEGREE BLOCK](#)

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[MAJOR/MINOR BLOCK](#)

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NAVIGATION-VIEWS, PROCESSING AUDIT, REFRESHING DATA, GPA CALCULATION

The landing bar at the top of the degree audit gives general information about you, such as your Student ID, major, minor, CUM GPA . The default view is the

ALL COLLEGE REQUIREMENT BLOCK

The next block immediately below the Degree block is the All College Requirements. This block tracks course requirements such as Foundation, Inquiry and Maturity Level. If you have not fulfilled a requirement, the radio button will display red. To find a list of courses that could fulfill a requirement, a course description of a course, or to jump to a new block, click on the link(s) highlighted in blue.

Requirements	Completed	Still need
<p>Quantitative Reasoning (Minimum 3 Credits)</p> <p>Quantitative Reasoning 1 Through... MA 100</p> <p>Standardized Test (or Pass on the...)</p> <p>End of Sophomore Year</p>	<p>Quantitative Reasoning 1 Through... MA 100</p>	<p>Quantitative Reasoning 1 Through... MA 100</p>
<p>Earthquakes & Volcanoes</p> <p>GE 105</p>	<p>Earthquakes & Volcanoes</p>	<p>Earthquakes & Volcanoes</p>
<p>Natural Sciences (Minimum 3 Credits)</p>	<p>Earthquakes & Volcanoes</p>	<p>Earthquakes & Volcanoes</p>
<p>The Ancient Novel</p> <p>C- 3 Fall 2019</p>	<p>Humanities (Minimum 3 Credits)</p> <p>CC 225</p>	<p>Humanities (Minimum 3 Credits)</p>
<p>Rise of Rome</p> <p>C- 3 Fall 2020</p>	<p>Social Sciences (Minimum 3 Credits)</p> <p>HI 205</p>	<p>Social Sciences (Minimum 3 Credits)</p>
<p>See Maturity Level Requirements section</p>	<p>Maturity Level Requirement</p>	<p>Still need</p>

OTHER BLOCKS

The bottom of the audit will display a variety of blocks depending on coursework in-progress, passed, withdrawn, and/or failed.

Maximum 16 Satisfactory Credits: The College allows a maximum of 16 credits to be taken as satisfactory; a

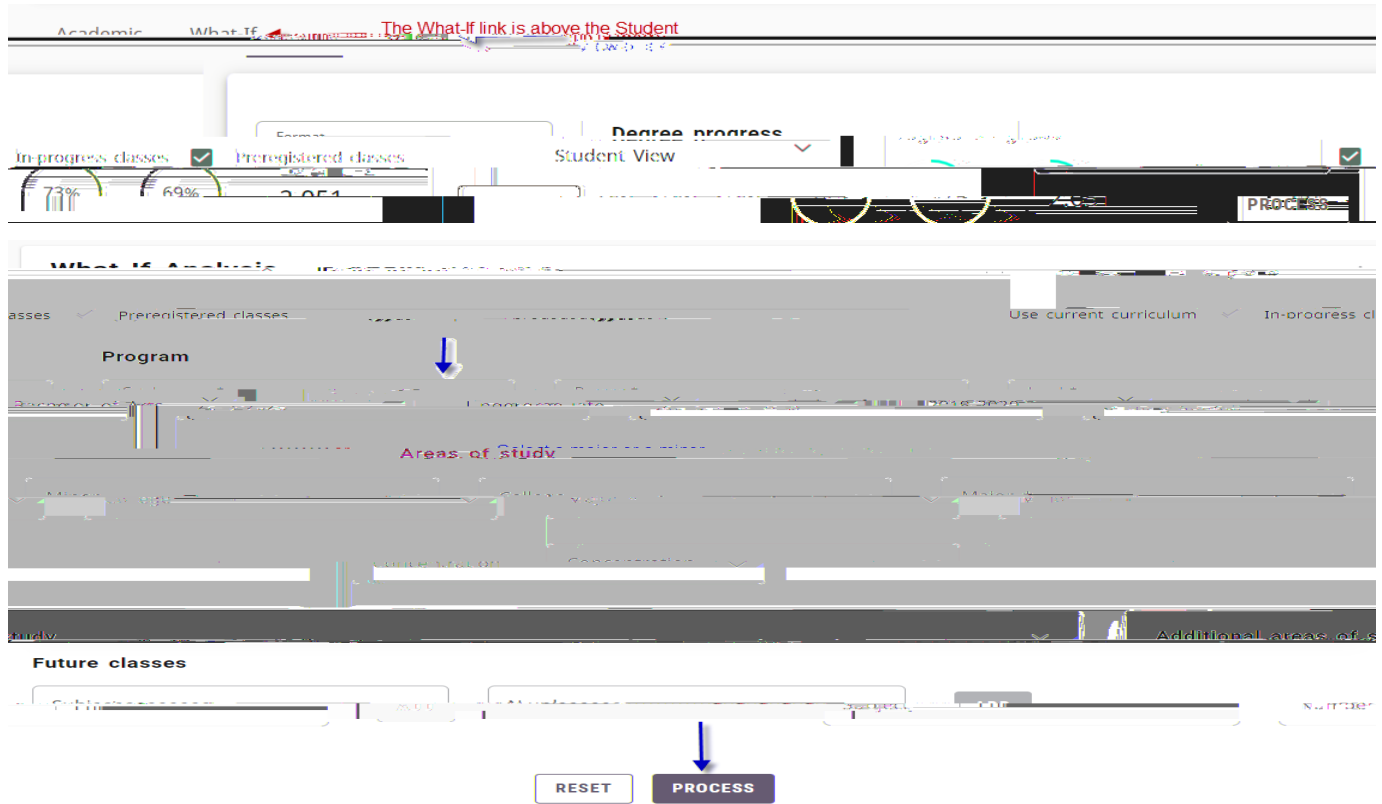
Fallthrough Courses (Additional Courses): Courses that did not fulfill any requirement within the audit, other than the 120 needed to graduate.

Insufficient (No Credits Earned): Coursework for which a grade was insufficient to meet a requirement, such as

WHAT-IF AUDIT

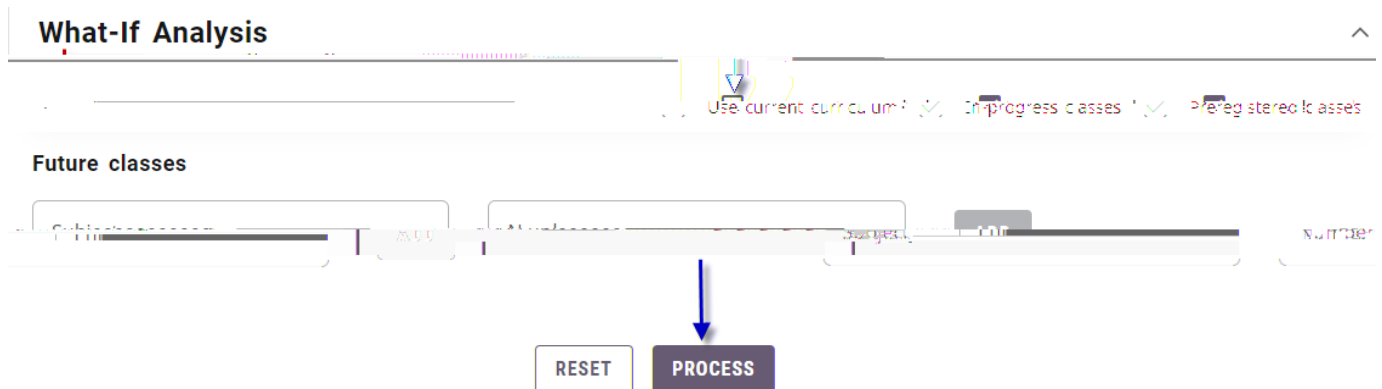
Declaring a different major and/or minor.

1. Enter your catalog year (The catalog year you entered Skidmore with).
2. Pick a major and/or minor (you may only choose up to 2 majors and 4 minors). The selected major and/or minor will display in the audit. # _____ # _____
3. Scroll down and click PROCESS. To print click on the printer icon; to email click on the envelop icon, both at the top of the page.



NOT declaring a different major or minor and want to see how future classes will fulfill requirement(s).

_____ y _____ # _____, enter the subject and number of the course; click ADD and then PROCESS. The course(s) will display in the audit.



FAQ

Q: Can I select which courses I would like to count toward my double major and/or minor gpa?

A: No, the DegreeWorks